

1. All staff to be trained in the prevention of underage sales to a level commensurate with their duties. All such training to be updated on an annual basis, or for instances when legislation changes, and should include training on how to deal with difficult customers. The training should be clearly documented and signed and dated by both the trainer and the member of staff receiving it. The documentation shall be available for inspection on request by an authorised officer of the Licensing Authority or a constable.
2. An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as 'Challenge 25' whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. Acceptable proof of age shall include identification bearing the customers photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.
3. All staff with a responsibility for supplying or selling alcohol shall be vigilant in preventing adults buying alcohol on behalf of persons who are under 18 and will refuse such sales where they suspect that this may be about to occur.
4. No person apparently under the age of eighteen years shall be admitted to any exhibition at which there is to be shown any film, which has received, a '18' certificate from the British Board of Film Classification. In such circumstances a "Challenge 25" policy should be adhered to and valid proof of age required before admittance.
5. No person apparently under the age of fifteen years shall be admitted to any exhibition at which there is to be shown any film which has received a '15' certificate from the British Board of Film Classification.
6. No person apparently under the age of twelve years shall be admitted to any exhibition at which there is to be shown any film, which has received a '12A' certificate from the British Board of Film Classification unless accompanied by an adult.
7. The condition of the surface to the track between the licensable areas is proactively monitored and maintained in a suitable condition thereafter.
8. Guests must be transported safely between the licensable areas in suitable enclosed vehicles. Guests must not be transported in a trailer behind an all-terrain vehicle (ATV). Guests should not sit astride an ATV.
9. The track between the licensable areas and the camping area should be kept free of farm livestock at all times.
10. Arrangements should be made for guests to be transported in a suitable vehicle from the camping area in the event of an emergency overnight.
11. The premises licence holder shall ensure that a sufficient number of suitable receptacles are located in appropriate locations for the depositing of waste materials such as food, food wrappings, drinks containers, smoking related litter etc. by camping guests.
12. Alcohol must be consumed in the 2<sup>nd</sup> licensable area (camping area) from poly carbonate glasses. This area should remain free from glass. Once alcohol is

decanted guests must be encouraged to dispose of the bottles in the waste receptacles provided.

13. Suitable hand washing facilities and signage must be provided adjacent to the 1<sup>st</sup> licensable area (horsebox, point of sale of alcohol). Guests may be tempted to pet animals in the adjacent paddock.
14. Activities relating to the onsite disposal (including placing into external receptacles) and collection of refuse, bottles and recyclable materials shall only take place between 08:00-23:00.
15. The premises licence holder shall take all reasonable steps to ensure that patrons using any outside areas do so in a quiet and orderly fashion.
16. The manager, licence holder or other competent person shall carry out observations at the boundary perimeter during the periods of regulated entertainment at regular intervals whilst the Premises Licence is being exercised, in order to establish whether there is a noise breakout from the premises. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of noise shall be reduced to a level that does not cause disturbance.
17. Monitoring of the licensable areas will be undertaken at hourly intervals to ensure the promotion of the licensing objections and the avoidance of anti social behaviour etc.,
18. The use of CCTV shall cover the licensable area where the supply of alcohol takes place, continually record when licensable activity takes place and shall be maintained in good working order.
19. The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority; The correct time and date will be generated onto both the recording and the real time image screen;
20. If the CCTV equipment (including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported. Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified; The premise licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of any authorised officer of the Licensing Authority or a Constable;
21. The premises licence holder shall require the designated premises supervisor, or in his / her absence other responsible person, to keep an 'incident / refusals' logbook in a bound book in which full details of all incidents are recorded. This shall include details of any refused sales and shall give details of the persons involved, incident description, time and date, actions taken and final outcome of the situation. This shall be completed as soon as possible and in anycase no later than the close of business on the day of the incident. The time and date when the report was completed, and by whom, is to form part of the entry. The logbook is to be kept on

the premises at all times and shall be produced to an authorised officer of the Licensing Authority or a constable when required. Records shall be kept for a period of 12 months.